

**BURWOOD R.S.L CLUB LTD BY-LAWS**

Incorporating Club Burwood RSL, Club Burwood, Croydon Park Club (Club Burwood Group)  
(effective 22/02/2019)

All decisions and penalties or rulings as to the construction or interpretation of any By-Law made, inflicted or given by the Board of Directors shall be final and conclusive and binding on all members of and visitors to the Club.

The Club Board of Directors meets at least once every month. All correspondence and matter for the Board should be sent or handed to the CEO.

All communications to be addressed to General Manger, Burwood R.S.L. Club Ltd, 96 Shaftesbury Road, Burwood 2134. Telephone 8741 2888.

**1. ADMISSION**

(1) Members

Members shall, when required by any of the Club's employees or officials, produce a current Club Burwood membership card.

(2) Guests

(a) A member may introduce a guest(s) to the Club by invitation, such member to remain in the Club whilst the guest(s) is/are on the premises.

(b) Any member who introduces a guest(s) is at all times absolutely responsible to the Board of Directors for the conduct of the guest(s), and if such guest(s) misconduct himself/herself, or be asked to vacate the premises, the member who introduced this guest will be dealt with by the Conduct Committee or Board of Directors.

(3) Temporary Members

Temporary members are especially requested to obey instructions at all times from the Duty Manager, whose name shall be posted on the Notice Board at the entrance to the Club Rooms.

**2. ANIMALS**

No birds, cats or dogs shall be allowed on Club premises at any time with the following exceptions:

- (1) A seeing-eye dog with a blind person
- (2) A companion dog (must have relevant permit)
- (3) Any bird or animal used by an entertainer in connection with their act.

### **3. CHEQUES**

Burwood RSL Club Ltd will only accept cheques for:

- (1) Payment of a function.
- (2) Payment of an account.
- (3) Membership renewals.
- (4) All cheques must be included with the next banking.

### **4. COMPLAINTS**

- (1) All complaints must be made in writing to the CEO of the Club. In the first instance Management are to endeavour to resolve the complaint. If the complaint remains unresolved and the member dissatisfied with managements actions they are welcome to complain to the Board of Directors in writing.
- (2) No member shall reprimand any employee of the Club, but if he or she has a complaint to make against any employee, shall lodge such complaint in writing to the CEO.

### **5. DRESS and CONDUCT REGULATIONS**

- (1) Patrons dress must be clean and not offensive. Patrons conduct must be orderly and not offensive. Club Management / Security are authorised to remove anyone from the premises:
  - Not suitably dressed or presented.
  - Not permitted: rubber thongs\*, caps, singlets, overalls, short shorts, swimwear, offensive motifs and the wearing of colours,
  - For inappropriate language, offensive gestures or racism.
  - Who is drunk, disorderly, violent, or suspected of taking illicit substances.
  - Who breaches the Clubs' Constitution or Bi-Laws or any Statutory requirements.

\* Thongs permitted in Club Burwood.

### **6. GENERAL CONDUCT**

- (1) Members are especially requested to obey instructions at all times from the Duty Manager in charge, whose name shall be posted on the notice board at the entrance to the Club rooms. Any member causing obstruction or a nuisance will be severely dealt with by the Conduct Committee or Board of Directors.
- (2) Any unseemly conduct in the immediate vicinity of the Club by members, visitors or staff shall be deemed an offence, and offender(s) shall be dealt with by the Conduct Committee or Board of Directors.
- (3) MINORS: Parents and/or carers are fully responsible for the care and control of minors to ensure they do not enter restricted areas or cause discomfort to other patrons.

- (4) No electioneering for voting of the Club Board of Directors is permissible anywhere in the Club premises.

## **7. FOOD AND LIQUOR**

Food and liquor for consumption must not be brought into the Club unless prior arrangements have been made with Management. Removal of empty beverage containers from the Club premises is not permitted.

## **8. GAMES**

- (1) The Board of Directors shall have the power to control any game(s) played on Club premises or any representative game(s) played at other locations.
- (2) Rules and regulations may be exhibited in the Club rooms by order of the Board of Directors.

## **9. LOANS**

Soliciting of loans in the Club is prohibited.

## **10. LOST PROPERTY**

The Club shall not be held responsible by any member or visitor for the loss of any property deposited by him/her or on his/her behalf in the Club, but every effort will be made to protect same.

## **11. MANAGEMENT**

Any matters connected with the Club's management which are not provided for in these By-Laws shall be dealt with by the Board of Directors, whose decision in all cases shall be final.

## **12. RADIO**

No radio shall be used in any section of the Club by either a member(s) and/or visitor(s) unless an earphone is used in conjunction with the radio.

## **13. RAFFLES**

A subscription list shall not be exhibited or canvassed nor shall any raffle be conducted in the Club rooms without the permission of the Board of Directors. In the case of emergency, however, the Board of Directors and/or the CEO shall have the power to deal with any application to exhibit or circulate such a list.

## **14. TRADING HOURS**

Burwood RSL Club Premises

Hours of trading shall be as determined by the Board of Directors from time to time and presently are 9am to 3am seven days per week.

#### Club Burwood Premises

The trading hours are generally:

Monday – Friday: 9am – 4am

Saturday, Sunday & Public Holidays: 10am – 4am

#### Croydon Park Club Premises

The trading hours are generally:

Monday – Wednesday: 9am - midnight.

Thursday – Friday: 9am – 3am

Saturday: 10am – 3am

Sunday & Public Holidays: 10am – midnight.

### **15. TELEVISION SETS**

Television sets (those not located in the private television booths) are to be used primarily for sporting events and shall only be adjusted by authorised employees.

### **16. PHOTOGRAPHS**

The use of Still Cameras, Video Cameras, Action Cameras and Phones containing Photo and Video capabilities is strictly prohibited on Club premises to take photographs or Videos of individuals without their knowledge & consent.

Photographs and Video recording in Gaming areas is strictly prohibited.

### **17. MINORS**

No minor (persons under the age of eighteen years) shall be admitted to any restricted section of the Club premises. The sections of the Club premises that are restricted are the gaming machine areas as indicated by signage and includes the Gaming area on the ground floor of the RSL and all of Level 1, at Club Burwood except access to the access toilet from the lift.

It is also Board policy that minors are not welcome in the TAB or the Sports Lounge at the RSL unless prior Board approval has been granted. Minors are permitted in the below areas until 9:30pm, with the only exception to this curfew being if they are attending a function.

*RSL:* Cafe / Bistro seating area, Brasserie Restaurant, Clifton Gardens;

*Club Burwood:* Café 97 seating area;

*Croydon Park Club:* Bistro seating area.

## **18. SEATING POLICY**

For the comfort of all Club patrons reserving of seats before and during all Promotions is prohibited. Reserving your seat for a 5 minute comfort break is permitted.

## **19. INTERPRETATION**

For the purpose of interpreting these By-Laws, any word indicating either masculine or feminine gender shall in all cases be deemed to include feminine and masculine gender respectively and that any word indicating the singular or plural shall in all cases be deemed to include the plural and singular respectively, except in a case where such inclusion would result in an absurdity.

## **20. VOTING BY MEMBERS**

- (1) In the event of any equality of votes in favour of two or more candidates the Returning Officer (in the company of a minimum of two Directors, who shall act as witnesses, such Directors being selected by the Returning Officer and at a time to be decided by the Returning Officer prior to the date of the Annual General Meeting) shall draw lots between the candidates having an equality of votes so as to ensure the election of the number to fill the vacancies.
- (2) First past the post system to be applicable. Members to be asked to indicate the candidate of their choice for each position by placing the appropriate number(s) in the box(s) against the name(s) of the candidate(s). The ballot shall be counted in accordance with the heirachy of positions so that the position of President is first determined, then that of Deputy President, then Vice-President and lastly Directors.

If a candidate has nominated for two or more positions, once he is elected to the higher position he is automatically eliminated from the lower position(s) and the votes cast in his favour in the lower position(s) shall not be counted. The number of votes to be cast for any position on the Board of Directors is dependent on the number of nominations for each position and the Returning Officer shall declare the minimum number of votes to be cast for each position on the ballot papers provided for members.

## **21. GAMING MACHINES**

### ***Rules of Playing Gaming Machines***

All persons who play gaming machines in the Club do so subject to the following rules, which shall be the Terms & Conditions of play. The decision of the Club as expressed by its Managers and/or employees as to the interpretation of these rules shall be final.

1. Only Australian legal tender notes and valid Club Burwood Group gaming machine payout tickets are to be used to play the Club's gaming machines and as indicated on the gaming machines.
2. The gaming machines in the Club can only be played by, and any jackpots or prizes won will only be paid to, financial members of the Club or guests of members, temporary members and honorary members who have complied with all legal requirements to be admitted to the Club.
3. Reservation of a gaming machine:

- (a) Only permitted for a maximum of 3 minutes.
  - (b) A player may only reserve 1 machine.
  - (c) A player is not permitted to reserve a machine whilst playing another machine.
  - (d) Leaving credit on a machine credit meter does not reserve a machine. If another person wishes to play that machine you must seek the assistance of a gaming machine attendant who may collect the credit and hold it on behalf of the original player.
4. Play of multiple machines is permitted (except for Link Progressive Jackpot machines when the Link is high) providing no other person wishes to play those machines.
  5. The Club reserves the right to refuse any person, member, guest of a member, temporary member or honorary member the right to play gaming machines in the Club.
  6. Club Burwood Group members may only insert their personal member's card into the players bonus reader on a gaming machine and transfer card.
  7. Soliciting for money is strictly prohibited.
  8. Pretending to play, prevention of play by other patrons, intimidation of a player or loitering in a gaming area is not permitted.
  9. The Club may refuse payment if, in the opinion of an authorised employee, the machine has malfunctioned and/or if a winning combination showing has not been registered on the machine.
  10. A player of the Club's gaming machines acknowledges, by choosing to play the Club's gaming machines, that the Club's decision as to whether a gaming machine has malfunctioned or not and/or if a winning combination showing has not been registered on the machine is final.
  11. If the gaming machine is able to be operated without using legal tender or if playing the machine does not reduce the credit meter by the appropriate amount, it is the player's responsibility to immediately report the malfunction to an employee of the Club.
  12. If a gaming machine overpays, or pays on a non-winning combination, it is the player's responsibility to immediately report the malfunction to an employee of the Club.
  13. Failure to report any malfunction of a gaming machine in the Club may result in legal proceedings being instituted against the player.
  14. Tilting, rocking or in any way moving or damaging a gaming machine in the Club is strictly prohibited.
15. It is an offence under Section 83 of the Registered Clubs Act for a person:
    - (a) To have possession of a device made or adapted, or intended by the person to be used, for interfering with the normal operation of a gaming machine in the Club; or
    - (b) To do anything calculated, or likely to interfere with the normal operation of a gaming machine in the Club; or
    - (c) To do anything calculated to render a gaming machine in the Club incapable, even temporarily, of producing a winning combination.

The maximum penalty for an offence is \$10,000. The Club will report to the police any person that it believes may be committing any such offence.
  16. Money Laundering is strictly prohibited.
  17. Any member, guest of a member, temporary member or honorary member violating these gaming machine rules may be asked to leave the Club and the member may be liable for suspension or expulsion from the Club.
  18. A maximum of 2 people permitted to play a machine simultaneously.
  19. Loud slapping, hitting or repetitive tapping of play buttons is not permitted.

**Syndicate play of Gaming Machines attached to a Link Progressive Jackpot is strictly prohibited.** This includes:

1. No organisation of group or network of players.

2. No pooling of money to play Link Progressive jackpot machines.
3. No pooling of winnings for dispersal of winnings to Syndicate players.
4. No manual or photographic recording of Credit Meters by Syndicate players.
5. A maximum of \$200 may be inserted into a gaming machine prior to play.

### **Payment of Winnings**

1. No jackpot or prizes will be paid unless the winning combination is seen by authorised staff and verified to be paid pursuant to the Club's procedure of paying jackpots.
2. No jackpot, prize or winning combination will be paid to a player, which is won before the opening time of the Club or after closing time has been announced.
3. This Club reserves the right to refuse payment to any member, guest of a member, temporary member or honorary member who in the opinion of the Club has breached any of the abovementioned rules.
4. The Club reserved the right to withhold any manual payment up to 48 hours from win to allow verification and validation of the win. The Registered Clubs Amendment (Responsible Gaming) Regulation 2000 prohibits manual payments in excess of \$5,000.00 in cash. Amounts above \$5,000.00 must be paid by a non-negotiable cheque or EFT.

## **22. SHOW TICKET POLICY**

### *In Person*

Tickets can be purchased at Club reception.

### *Phone Sales*

Show tickets can be purchased over the phone with a credit card. To book, phone 8741 2888 and speak with a receptionist. Visa, & Mastercard are accepted.

*Please note: That a \$2.00 booking fee will be incurred for telephone sales.*

### *Online*

Tickets can be purchased online at [www.clubburwood.com.au](http://www.clubburwood.com.au) via the 'I Want a Ticket' ticketing software.

### *Terms & Conditions of Sale*

- There are no refunds or exchanges on any tickets and / or transactions.
- Members and visitors must comply with dress, age (photo ID required) and Club entry regulations.
- Unless specified, shows are strictly for 18 years and over.
- No photography, audio or visual equipment permitted in the auditorium.
- Management requests that mobile phones, pagers and watch alarms be turned off in the auditorium.
- Management takes no responsibility for loss or damage of personal property.
- The right is reserved to alter performance time, artists and programmes without notice.
- Patrons are requested to be quiet during artists' performances.

### *Seating*

Doors open half hour prior to show time.

- Reserved seating – each ticket represents a seat reserved for your use.
- Unreserved seating – No seating is reserved. Ticket holders will gain entry to the auditorium and find their own seating.

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